

3071

SECURA

**OPERATING
MANUAL**



Please read this before
using the 3071 Secura

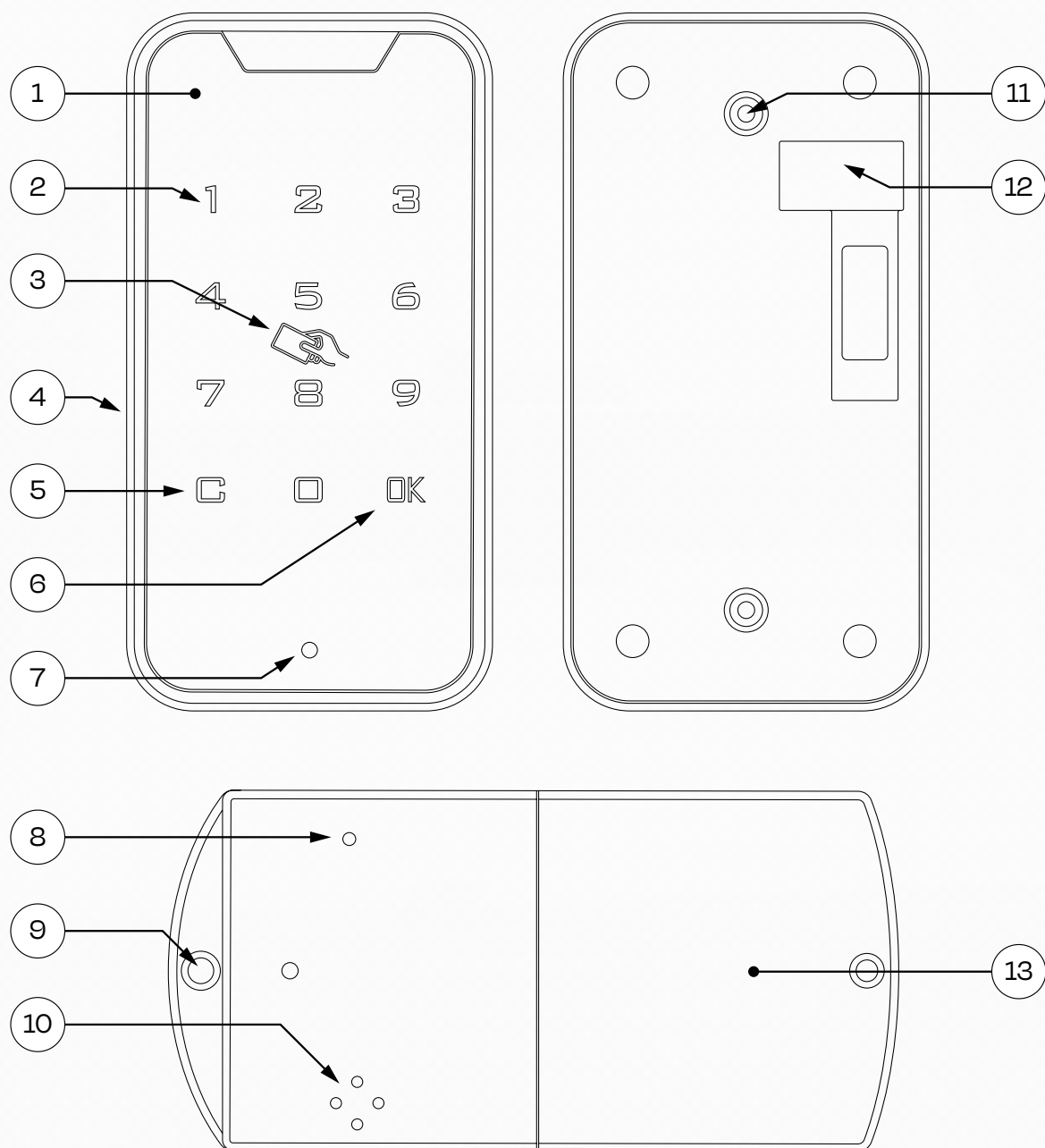
INDEX

Introduction	3
Description	4
Clearance levels	4
Required components & tools	4
Initialise	5
Default PINs	5
Master	5
Master fob set up	5
Master PIN change	5
Public mode	6
Public user pin	6
Public mode auto-open timer	6
Public user fob	6
Private mode	6
User PIN	6
User fob	6
User fob deletion	6
Factory Reset	7
Warnings	7
Emergency power	7
Anti-tamper alarm	7
Limited warranty	8
Delivery lead times	8
Terms	8
Pricing	8
Accessories	8
Pin storage	9



INTRODUCTION

1. Lock body
2. Touch screen keypad
3. RFID area
4. USB C
5. Clear button
6. OK button
7. LED
8. Reset button
9. Mounting screw
10. Speaker
11. Mounting screw
12. Ribbon cable
13. Battery drawer



001 **DESCRIPTION**

The 3071 Secura is a versatile digital lock designed for both public and private use. In Public User Mode, the lock allows users to set a temporary PIN for each use—perfect for shared spaces like gyms, schools, or coworking hubs. It also supports RFID Mifare Classic IK 13.56Mhz and fobs for added convenience.

In Private User Mode, the lock retains a constant PIN, making it ideal for personal or assigned lockers in offices or residential complexes. With support for PIN codes, RFID cards, and fobs, the 3071 Secura combines flexibility, security, and ease of use.

002 **CLEARANCE LEVELS**

The Secura has two clearance levels:

1. **Master:** for the administrators of the locks.
2. **User:** general users of the locks.

003 **REQUIRED COMPONENTS & TOOLS**

To set up and install the Secura 3071 you will require:



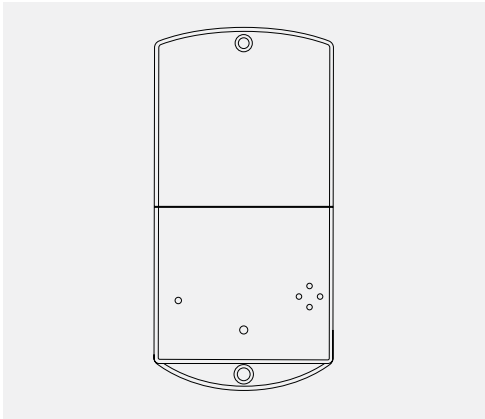
Note: Confirm that all lock parts are present. If there are damaged or missing parts contact KSQ immediately



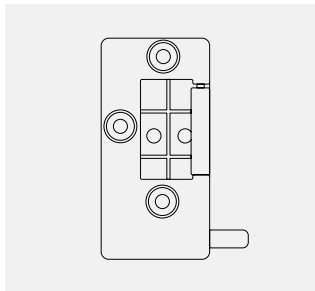
Note: Fobs are interchangeable with RFID cards and wristbands.



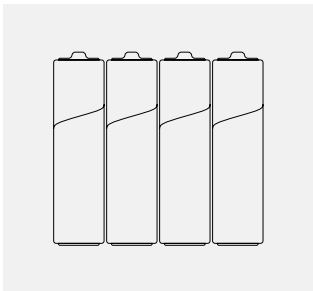
Lock body



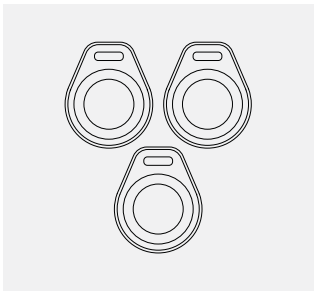
Back box



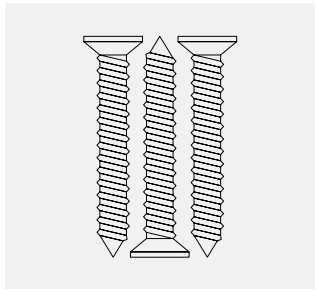
Striker plate



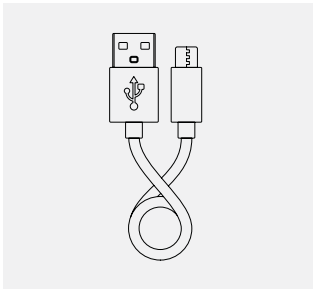
4 AA batteries



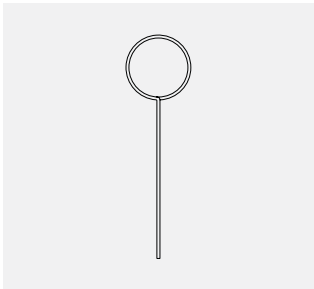
3 RFID Mifare fobs



3 Screws



USB C Cable

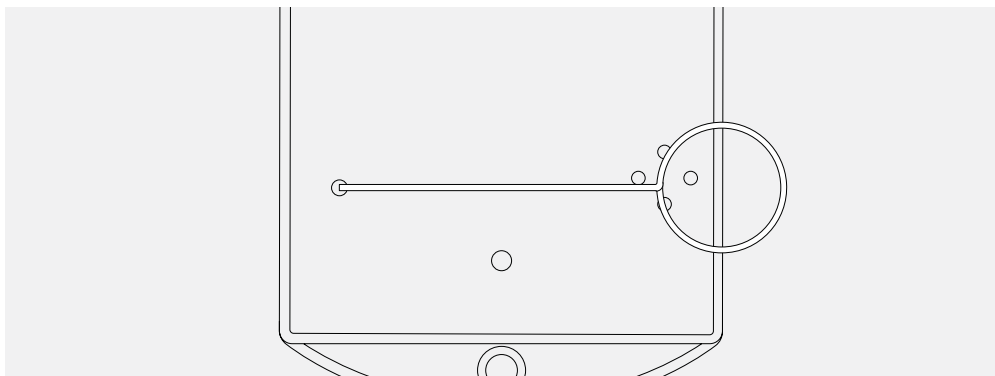


Probe

004 INITIALISE

After assembling your required components and tools, initialise your Secura 3071 by following these 3 simple steps:

1. Remove the screw on the back box to reveal the battery drawer. Install your 4 AA Batteries in the correct polarity and close the drawer. Make sure to secure the screw when you're finished.
2. Connect the ribbon cable from the lock body to the back box.
- 3 **Choose mode:**
 - A. **Public mode** is the default mode for the Secura.
 - B. **Private mode** can be set up by removing one battery, inserting the probe into the reset hole, reinsert the 4th battery and press for 2 seconds until the lock beeps.



005 DEFAULT PINS

The default PIN for the Secura are as follows:

Master PIN: 4 3 2 1 OK

User PIN: 1 2 3 4 OK

These can be changed as detailed in following steps. If the lock is reset, the PINs will return to their default state.

006 MASTER FOB SET UP



Note: Please keep the **master fobs** in a secure place.

Enter 4 3 2 1 C. Touch the chosen **master fobs** (we recommend blue) one at a time to the RFID reader on lock body.

The **master fobs** is for the lock administrator to perform the following:

- Open and close all locks
- Register or cancel **user fobs**

007 MASTER PIN CHANGE



Note: You can store your PINs in the PIN storage section of this user guide.

Change the default master PIN by entering 4 3 2 1 C. While the green LED is flashing, enter your new 4 - 15 digit master PIN and OK.

Make sure to write the new master PIN down and test your new PIN first with the locker door open before closing.

The master PIN will allow you to do the following:

- Open and close all locks
- Master PIN will default user PIN back to 1 2 3 4

008 PUBLIC USER PIN

In public mode, users can enter any 4 - 8 digit PIN + **OK** to lock and the same PIN to unlock.

009 PUBLIC MODE AUTO OPEN TIMER



Note: If no time is set, the lock will auto-open after 24 hours by default.

The 3071 Secura features an auto open timer function that can automatically unlock the lock after a set time period, ranging from 1 to 1440 minutes (up to 24 hours).

To set the auto open time:

- Present a **master fob** at the lock.
- Enter a 4-digit time in minutes (e.g. **0 2 4 0 OK** to open after 4 hours).

If the auto-Open feature is not needed:

- Present the **master fob**.
- Enter **0 0 0 0 OK** to disable it.

010 PUBLIC USER FOB

In public mode, users use any compatible Mifare Classic 1K fob to lock and unlock. You can enroll up to 17 **user fobs** per lock or across all locks.

011 PRIVATE USER PIN



Note: Always leave the door open when changing codes to avoid being locked out.

After initialising in **private mode** you can set your private user PIN for allocated lockers. To set a private user PIN:

- Enter the current default user PIN, **1 2 3 4 C**.
- With the green LED flashing, enter the new 4 – 8 digit user PIN + **OK**.
- Reset to the default PIN by entering your master PIN

012 PRIVATE USER FOB



Note: You can only enroll up to 20 fobs per lock or across all locks including master fobs.

In private mode, the user fob allows users to lock and unlock the 3071 Secura with a simple swipe. Once enrolled, the user fob is assigned exclusively to the lock, making it ideal for personal or assigned use.

To enroll a user fob:

- Swipe the **master fob** over the keypad. The green LED will light up, the lock will unlock, and the green LED will begin to flash.
- Swipe the **master fob** over the keypad again. The lock will beep.
- Present the desired user fob over the keypad to enrol it as a **user fob**. A single beep confirms successful enrolment.
- To enroll additional **user fobs**, present each fob over the keypad while the green LED is flashing.

013 PRIVATE USER FOB DELETION

To delete previously programmed **user fobs**:

- Present your **master fob** 3 times, you should hear a long beep in between and see a green indicator light flashing if done correctly.
- Swipe the **user fobs** you want to delete

If the **user fob** has been lost, the only way to delete them is by doing a factory reset.

014 **FACTORY RESET**



Note: All fobs & PINs will be erased after a factory reset.

To reset the lock to its default function you must do the following:

- If the lock is in **private mode**; insert the probe and press the reset button. Hold the button for 3 seconds until you hear **1** beep.
- If the lock is in public mode; insert the probe and press the reset button. Hold the button for 3 seconds until you hear **3** beeps.

015 **⚠️ WARNINGS**

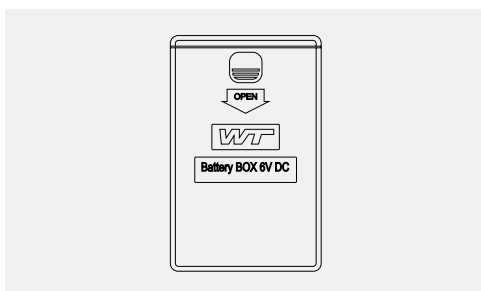
- If an incorrect password is entered, the lock will emit three beeps.
- If the lock emits three beeps and the green indicator light is on, it indicates low battery voltage.
- When the master password is used to unlock the lock successfully, the user password will reset to the default password: **1 2 3 4**.

016 **EMERGENCY POWER**

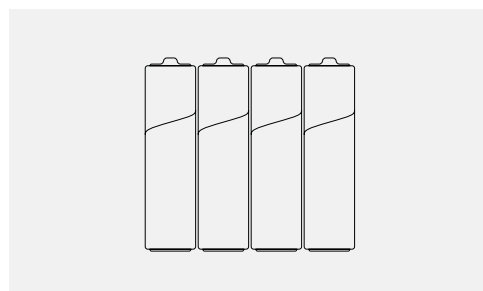
The 3071 Secura is equipped with a low voltage alarm to indicate when the lock's batteries drop below 4V. If the lock emits three beeps and three quick flashes of the green LED after use, the batteries need to be replaced immediately.

If the lock is stuck in the locked position due to flat batteries:

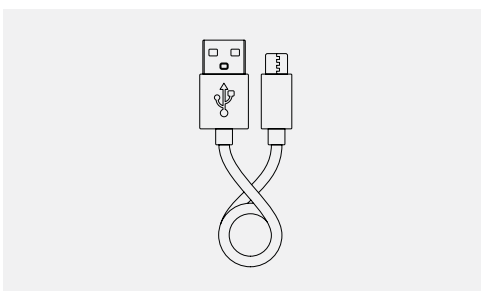
- Connect an emergency power pack to the small USB C input located on the left-hand side of the lock body.
- Unlock the lock using either the user fob/PIN or master fob/PIN.



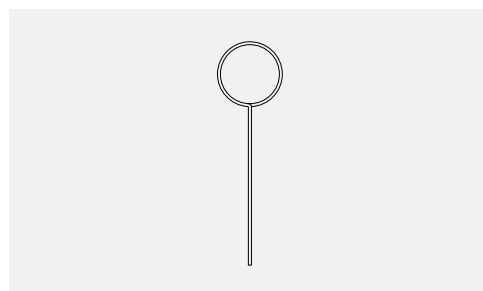
Emergency power supply



4 AAA batteries



USB C Cable



Probe

017 **ANTI-TAMPER ALARM**

To cancel alarms triggered by anti-tamper, forced latch, or low battery conditions:

- Present a master fob to the lock to deactivate the alarm.

⁰¹⁸ **LIMITED WARRANTY**

KSQ offers a 12-month manufacturers warranty subject to KSQ terms and conditions. Contact us for more information.

⁰¹⁹ **DELIVERY LEAD TIMES**

KSQ generally carry several hundred locks in stock but due to unexpected major projects that come in time to time our stock can be diminished. Before placing orders please check with sales@ksq.com.au for inventory updates.

If our stock is below your project requirements our average lead time for delivery is between 35-45 days from your purchase order date.

⁰²⁰ **TERMS**

KSQ terms are payment prior to delivery. Deposits can be made to reserve stock for up to a maximum of 21 days before it is restocked for sale. For large quantity orders from 500+ locks such orders will be placed on our supplier so that rolling stock can service smaller orders.

A deposit of 30% is required concurrent with purchase order with the balance of 70% payable when order is ready to be shipped ex-factory.

⁰²¹ **PRICING**

Pricing Pricing and specifications may be subject to change without notice. Prices are based on KSQ current Price Lists and trade discounts are subject to minimum quantity orders found on our current Price List.

⁰²² **ACCESSORIES**

Locks are supplied excluding batteries. Emergency power banks, USB cables, RFID fobs, cards or other RFID devices sold separately. Orders 100+ locks include power bank USB cable and programming fobs.



PIN STORAGE



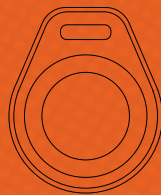
ATTENTION:

If you plan to use this page to store your information, keep it in a secure place.

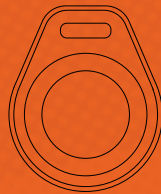
MASTER PIN

USER PIN

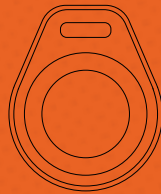
FOB HOLDERS



Master fob



Master fob



Master fob

NOTES

[illegible]

NOTES

[illegible]



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